

- 1) Present  
Willi Roes, Clair Higgon, & Sylvia Rash-Owald  
Apologies  
Andrea Uphoff, Angelique Timmerman and Danae Marinakis to join the meeting later.
- 2) Minutes from previous meeting  
Minutes agreed . Minute taker Clair Higgon
- 3) Questionnaire  
New draft of the questionnaire will be circulated. Comments invited
- 4) Website  
Website changes are taking place.  
EAP messages sent to the website will be re routed to Sylvia.  
Presentation of the directory will change so that practitioners can be accessed by their first name or their surname. Columns can be chosen for convenient sorting (by country, post-code, name).  
There may be a future problem for people who are certified when they notice that now the new certificate-holders have the mention of “legally recognised”, because the choice between the two alternatives had not yet been possible on the website.
- 5) Bordeaux :
  - (a) Measures for money-saving :  
Sharing accommodation and savings on food were agreed.
  - (b) Topics for our meeting – some proposals:
    - (i) What are the principles aims of the PCE Europe?
    - (ii) What do we want to archive?
    - (iii) Questionnaire: finish it if necessary; think about its presentation at the World conference.  
*The questionnaire may be ready to go out before the meeting.*
    - (iv) Mapping of legal structures: the point, what can we do with it?  
*Clair will put together the mapping information that she has to date.*
    - (v) Do we present other topics?
    - (vi) Start to think about the GA and the election of the new board.  
*Time table for sending out papers for the GA and thinking about those board members who are stepping down.*
    - (vii) Ways of promoting the certificate.  
*Proposal for a supervisors certificate in addition to promotion.*
    - (viii) Do we stay in contact with the needs of the members?
    - (ix) What is the outcome and cooperation with the European structures EAP, EAC? *Sylvia to produce a summary of EAP work and Danae to find out about the agenda for the EAC meeting.*
    - (x) Andrea to begin to familiarise Clair with the finances.

Board discussion points in italics

