

Minutes PCE Board Meeting – Skype

Monday 8th June 2015 (18:00 EU – 5pm GB)

Those present: *Angelique T., Clair H., Daniela R., Sylvia R-O.*

Apologies: *Simone A., Annie T.*

The Board decided on a Chair and a Minute taker for the day's meeting

Chair: *Angelique* **Minutes:** *Clair*

- **Community Check-in**

The Board members took turns to say a few words about their current feelings/lives.

- **Minutes of the Meeting** (11th May 2015) were agreed
Matters arising

Conversation about the role and function of the minutes, the functioning of the board and the letter of resignation on Simone were discussed.

It was acknowledged that the minutes are useful for both an aid to board members in attending to the tasks they agreed to do and as information for the member organisations about the activities of the board. The nature and form of the minutes will be discussed again when Annie is present.

It was with much regret that the board acknowledged the resignation of Simone. Her work and commitment has been greatly valued and her contribution will be missed. There was a redistribution of the tasks that Simone was involved with:

Vice Treasurer – transferred Treasurer responsibility to Clair at this point

Symposium 2016 – Angelique will take the lead on this and Daniela will assist.

EAC – Sylvia will continue in her role with EAC and be in contact with Regina

EAC/ EAP options paper – Clair to review the document and Angelique to assist.

Counselling/Psychotherapy questionnaire – Daniela will lead and involve another board member as required.

Action: Angelique to be in touch with Simone via email. Clair to contact Simone for transfer of financial documents.

- **Financial procedures.**

This item will be held over to the next meeting.

- **2016 Symposium - Switzerland**

Jean- Marc has forwarded an initial flyer to announce the Symposium

Action: Daniela will place this on the PCE Europe website and send it to all member organisations

- **European Association For Counselling (EAC)**

A proposed Skype Meeting with Jesmond, Seamus and Yvonne (EAC) has not been able to be satisfactorily arranged. Angelique will contact with new proposed dates if she does not hear back from them in the next few days.

Sylvia will arrange for her travel to Verona.

Action: Angelique to propose new dates and times for a meeting.

- **European Association for Psychotherapists (EAP) membership fee**

This item will be discussed at the next meeting

- **Updates on agreed actions from the meeting in Bielefeld.**

No further updates at present

- **Holidays Summer 2015**

Angelique will be absent from the meeting in July and Daniela will be absent from the meeting in August.

- **Preparation next meeting**

Angelique will be absent from the next meeting and will prepare the agenda

The Chair closed the meeting at 19:05 (EU).

Date of next Skype meeting:

6th July 20:00 (EU) 7pm (GB)

Date of following 2015 Skype meetings:

3rd Aug 18:00 (EU) 5pm (GB)

14th Sept 20:00 (EU) 7pm (GB)

12th Oct 18:00 (EU) 5pm (GB)

9th Nov 20:00 (EU) 7pm (GB)

7th Dec 18:00 (EU) 5pm (GB)