

PCE Europe Board Meeting – Skype 09th March 2015 – 19:00 – 19:45 (UKT)

Minutes of the Meeting

Those present: *Clair Higgon, Sylvia Rasch, Angelique Timmerman, Daniela Rös Siffelova, Simone Anderhub, Annie Thompson (19.30)*

Chair: *Angelique Timmerman*

Minutes: *Clair Higgon*

1. Welcome

Angelique welcomed everyone to the meeting and reminded us that Annie was driving and would join us if she could.

2. Minutes of the Meeting 09.02.2015

The minutes of the previous were agreed.

3. Personal (face-to-face) Board Meeting 2015: 10-11 of April 2015

- (a) Travel and accommodation – Clair, Angelique and Annie to arrive on Thursday 9th April. Simone, Daniela and Sylvia to arrange travel to fit in with the agreed meeting times.
- (b) Agenda items – Angelique has a draft agenda she will send via email and all board members to add any other items to it.
- (c) Meeting times – It was agreed to begin the board meeting at 10.30am on Friday 10th April, working for no more than 2-2,5 hrs at a time with a good break in the middle of the day, working until between 5-6pm. Simone will book a table at a local restaurant at 6pm for us to eat together. On Saturday 11th we will meet until lunch time – final arrangements to be made in Bielefeld. **Action:** Angelique, Simone and all board members

4. Finances: document transaction process (Simone/Clair)

No documents have been produced at this time – to be presented and discussed at the personal board meeting.
Sylvia discussed some certificate payment problems.

5. EAP Meeting in Vienna February 2015 (Sylvia)

The board received via email a summary of the meeting from Sylvia – all matters relating to EAP will be discussed at the personal board meeting.

6. EAC Letter on fee's (Sylvia)

Angelique circulated the brief response from EAC to our letter – this will be discussed at the personal board meeting.

7. European PCE event 2016 (Angelique/ Simone)

There has not been a response from Jean-Marc so Angelique will contact again in the hope that we will have some further information to discuss at the personal board meeting **Action:** Angelique

8. AOBC

Clair suggested that we take some time at the personal board meeting to let the other board members know more about who we are, how we work and what our lives look like as a means to get to know each other better.

Date next board meeting (European time): Friday 10th & Saturday 11th April 2015 Bielefeld.