

Minutes PCE Board Meeting – Skype

06.02.2017 (20h)

Present: Daniela Rös, Florent Berthéas, Georgeta Niculescu, Elektra Diakolambrianou

Absent: Peter Tossmann

Minutes: Daniela

1. The minutes from board meeting in December were agreed

To be published on website.

(Action: Florent)

2. Contact person for EAC (Mail form 19.1)

Florent will check the email and send the answers

(Action: Florent)

3. Questionnaire for the certificate

The board appreciated the online questionnaire as good looking, user friendly, easy to answer. The questions were finalized and Georgeta will prepare the definite form to be sent out by Elektra. Florent will promote the questionnaire via FB too.

(Action: Georgeta, Elektra)

4. Questionnaire for the members (dropbox)

some ideas for the questions were gathered during the discussion: e.g. what kind of information they would like receive, who is the contact person and how the information are then spread toward other structures and individual members, benefit from being EAC member – how many counsellors do they represent

5. Contact to the members – how often, what to send them per email (minutes, EAC/EAP documents...)

EAP document about training to be send

(Action: Elektra)

6. Facebook progress

7. European Symposium 2019

Dates from Poland: 10-12.5. 2019

participation of board member in the organising committee – board members have no space to be active members of OC during the preparation of the symposium, Elektra is open to participate in the meetings and be the liaison. Daniela will answer Darek.

(Action: Daniela)

8. Russian application

Daniela and Georgeta will check the documents when they will send them

(Action: Daniela, Georgeta)

9. **Financial situation, contact with UK bank, due payments** – postponed due Peter's absence
10. **Time of the board meeting**

20 h CET (but we need to find a better solution)