

## PCE Europe board meeting minutes 22<sup>nd</sup> January 2014.

**Present:** Simone Anderhub, Daniela Roes Siffelová, Pat Helsen, Clair Higgon, Sylvia Rasch-Owald, Angelique Timmerman

### 1. Welcome and taking the minutes

Minutes taken by Clair.

### 2. Minutes board October 2013

The minutes of the meeting held on 11<sup>th</sup> December 2013 were agreed with the minor amendment of the date for the EAC Conference in Malta. This should read April 4<sup>th</sup> – 6<sup>th</sup>.

### 3. GA April 2014.

#### ⌚ Concept agenda

The final agenda was agreed by the board. This will be sent to member organizations at the end of January along with the minutes of the GA 2012.

**Action: Angelique & Pat**

#### ⌚ Reports from the Board

The member organizations will be informed that there will be a draft financial report and discussion points on the finances sent out at later date.

**Action: Angelique, Clair & Simone**

#### ⌚ Reports from member organizations – content

The board will ask member organizations to comment on specific areas of activity e.g. Membership numbers, how membership and financial viability are maintained, Changes in status (legal aspects), Political discussion involvement, Local activities, National activities. Current links to PCE Europe and Expectations of PCE Europe.

**Action: Angelique**

### 4. Symposium in Prague

Daniela gave the meeting information on the numbers registered to date including an indication of PCE Europe delegates.

The Czech Institute has agreed to provide some food for after the meeting, for which there was general gratitude.

Sylvia noted that obtaining the link to the bank could be made clearer and that further announcements of workshops and speakers could attract participants.

Daniela agreed to take this to the Organizing committee meeting.

**Action: Daniela**

Daniela asked if we could remind our contacts about the Symposium as the early bird deadline is approaching.

**Action: All**

Daniela wanted to know if Di English had been invited. Clair agreed to follow this up and

**Action: Clair**

5. PCE Europe Newsletter

Pat will send the front page to Angelique to look at, wishing members a good new year and outlining what is coming up.

The Newsletter will contain the EAC report from Sylvia.

**Action: Angelique & Pat**

6. Certificate committee

Problems with individual applications were discussed. There has been Clair to contact Annie Thompson to find out how she is settling in to her new role.

**Action: Clair**

7. New member organization application, Metanoia Institute UK

Angelique will send an acknowledgement and the board will discuss it at Februarys meeting.

**Action: Angelique & All**

8. Other issues – EAC Website, board tasks

Pat has looked at the website and feels the information could be updated. The board agreed to look at the site and have some ideas about improvement to share at the next meeting.

**Action: All**

Angelique will write out the task descriptions for the current board members

**Action: Angelique**

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Date and time of next meeting:

Wednesday 19<sup>th</sup> February 2014, 18hrs European time.