

## Board meeting 1/7/2010

### in Rome

- 1) We decided on regular Skype online meetings if possible once a month.

If necessary, we will have a face to face meeting, maybe in Bordeaux, but we agreed to check transport and location possibilities in order to find a convenient place.

- 2) The tasks in the board are for instance as follows:

Chair :	Willi Roes
Treasurer:	Andrea Uphoff
Treasurer assistance:	Clair Higgon
EAP contact:	Sylvia Rasch-Owald
EAC contact:	Danae Marinakis
Event calendar:	Clair Higgon
PCE World Newsletter	Angelique Timmerman
Website content and control:	Angelique Timmerman
Website technical:	Willi Roes
Minutes of GA:	Andrea Uphoff

## Skype Board meeting 11/8/2010

### 1) Criteria document page website?

The board should think of criteria about what we will write on our website. One proposal is a kind of news board where the member organizations could inform the other members what this particular organization is doing. Also the event calendar should be published there. Another idea is, to put master's theses or abstracts on the website. Clair Higgon offered to think about some criteria, mail them to rest of the board and everyone can add.

**2) Agenda volunteer:** find a person collecting the info for the agenda twice a year, by asking our members and preparing a paper with the events as can be found on the website.

Clair Higgon collects the info and sends it to Willi Roes, who puts it on the website.

**3) Newsletter responsible:** find persons preparing, editing and sending the Newsletter

Actually we have a section in the newsletter of PCE World. Additional we decided to inform our member organizations twice a year about our activities and ask them to forward this information to their members. The problem is, since PCE Europe's members are exclusively organizations, to get in contact with individuals. Many personcentered colleagues don't know about PCE Europe, because our member organizations don't forward information. Angelique Timmerman volunteered to take care about this issue.

### 4) Certificate

- valid inside procedure

The valid inside procedure is organized and well functioning. Clair Higgon will apply for a certificate and give feed back if it was working.

- logo

The problem is that a professional logo is very expensive. Danae Marinakis offers to contact a friend, who might do the job for little money. The board decides to spend 150,00 € maximum.

- members of the committee

The actual members are Anne Wunderle, Marina Iossifides and Magda Draskosky

- We certify a legal national accreditation or only training due to PCE rules?
- applicant and others who see the certificate, it might be wise to add this sentence on the future certificates, to discuss at the board meeting :  
3) Certificate for psychotherapist/counsellor for non regulated countries, the certificate confirms the training and not the national legal recognition

After discussion the board decided that we need five certificates:

- One for therapists, one for counsellors and one for therapist/counsellor with a small addition on the bottom of the certificate: This certificate confirms training and not legal recognition.
- One for therapists and one for counsellors with the text : The practitioner has been trained in accordance with and is committed to the Principles for Person-Centred and Experiential Training and Further Training in Psychotherapy and Counselling as decided by the PCE Europe and is acknowledged as a certified psychotherapist in the country of residence.

- Wording:

- certificate committee or certification committee

We prefer certificate committee because it's easier to pronounce. Important is continuity.

- Board or board

We decide small letters not to stand out against our ordinary members.

**5) Meeting place and** new date for face-to-face meeting 7/1/2011

Is Jan 2011 too soon to meet if we do not have a GA until 2012 – maybe mid 2011 would be better?

We decide to meet in May, because in January we might not yet have enough subjects to discuss. Willi Roes prepares a Doodle schedule

**6) Archives**, where to stock?

Magda Draskosky to Willi Roes: "I have checked my archives and could not find many documents that were not public and shared at least by the board. I will send you the signed contract with PCCS Books re. Our administration (please give me the address where I can send it). Apart from that I have documents from the Hellenic Focusing Centre and IFEF that they sent to us when applying for membership. Should I send them to you or keep them or send them to PCCS Books?"

All documents should be kept with the secretary of PCE books except the contract with PCE books. The contract should be kept by the chair of PCE Europe. In addition the secretary should get the minutes of our board meetings, just for information.

## **PCE Europe – Skype Board Meeting**

**Date : 15.09.10**

**Participants : Willi, Clair, Danae, Sylvia, Angelique, Andrea**

**Comments :** Bad reception made discussion difficult with some people not hearing the whole meeting and some of it taking place in writing.

### **1. Certificates**

**1.1** It was agreed that certificates as trainer and practitioner are separate and will continue to be awarded separately and charged accordingly. The reasons for maintaining the status quo:

- Not every trainer continues in practice
- It would cause confusion to change our rules now
- It would deprive PCE Europe of income in this respect.

As the charge is reasonable and a one-off it was felt that we should maintain the current procedure.

**1.2** We can issue the certificate as Trainer of Person-Centred Counselling/Therapy in addition to the formats we already have.

Andrea Uphoff is to inform Anne Wunderle of our decisions.

### **2. Website Documents**

**2.1** Danae is the person responsible for documents/information to be displayed on the website. Documents are to be sent directly to her via her professional email address. If she deems a document inappropriate she will forward the document to the board for discussion. In order to protect copyright, published articles will be displayed by summary and link to the respective journal. Unpublished material can be published on our website. We decided against adding anything to the criteria in this respect, rather think to work with the criteria we currently have to see what issues arise.

**2.2** Clair Higgon will produce the definitive version of criteria and Willi Roes will add them to the website.

### **3. Newsletter**

**3.1** It was felt that producing our own newsletter could be very time consuming and work intensive and that possibly a contribution as chapter to the WA newsletter would be more efficient. Current contributions could include:

- certificate summary/progress
- abbreviated EAC/EAP reports

Andrea Uphoff will send Angelique Timmerman a copy of the WA newsletter for reference. Angelique Timmerman is to contact WA for deadlines and space details.

### **4. EAC**

**4.1** Propositions/requests/needs/concerns for the EAC meeting, 17.09.10 in Lugano were

- hope for meaningful dialogue particularly as regards regulation across Europe

- fact-finding on their current activities
  - explore the best way to co-operate/co-ordinate and support each other's work
  - explore channels of information between the organisations
- Further ideas are to be sent to Willi Roes via email.

## **5. Finances**

**5.1** Andrea Uphoff checked out the situation of a refund for a person who applied for the certificate not having completed her qualifications but saying that information was not apparent on the website. Willi Roes and Andrea Uphoff will clarify the situation and send the appropriate emails.

**5.2** Budgets for EAP/EAC representation are set at € 1000 each per year. Despite using unused funds from last year, the necessity of sending 2 people to the latest EAP meeting (Heino Mönnich taking over from Michael Halhuber-Ahlmann) has led to both Michael and Heino in a position where they have had to spend their own money in order to attend ( approx. € 250 each without food or refreshments). Andrea Uphoff suggested that if our finances are still healthy at the end of the year we reimburse them either partially or completely for their extra expense. Possibly some of the EAC budget will not be used. This was agreed. Andrea is to bring this up again at the end of the year.

**5.3** The Hungarian organisation requested help with their fees 2010 which was granted. However, they realised that they had in fact already paid and requested that the help be available in 2011. Andrea expected that the financial situation would allow for this but ask that a new request be made in 2011.

## **Board meeting 12/10/10**

### **1. Functioning of Skype conference.**

As the last meeting was so fragmented some members had come up with alternative ideas. The connection was good today so it was decided to stick with Skype for now and investigate alternatives if it becomes persistently poor.

### **2. Newsletter**

Annelique Timmerman has been in communication with Susan Stephen (WAPCEPC Chair) and it has been agreed that PCE Europe will take a column for news and developments in their newsletter to a max of 500 words. It was discussed that this time we submit Magda Draskosky's report with updates on the certificate, EAP and EAC. Annelique Timmerman will compile a document and send it to us for additions and amendments.

### **3. EAC**

Willi Roes spoke about his attendance at the EAC meeting. He said that he felt quite at home and welcomed. The new structure is emerging with new members of the board being in place. He feels the PCA values will contribute to the development of EAC and also to PCA having a positive presence and profile. Danae Marinakis will be attending from time to time, her friend and colleague Agathi is the delegate of Greece and will replace her when she cannot attend to the meetings.

#### **4. EAP**

Michael Hallhuber introduced Heino Mönnich to the EAP in Paris and the handover went well.

#### **5. Documents for website**

It was agreed that Clair Higgon will add a sentence to remind people wanting to submit papers that if they have been previously published they need to seek permission, also to add a general disclaimer on the part of PCE Europe to enable responsibility for documents to remain with the person who submits it.

#### **6. Our own contribution to the GA and world conference 2012**

Willi asked us to think about a presentation/ workshop event at the World Association GA in 2012. We agreed that we needed to make it interesting, appealing and interactive to encourage people to want to be present. Ideas to be generated and shared by email and through our meetings.

#### **7. Meeting date and next Skype meetings**

The next face to face meeting will be on Saturday and Sunday 7th and 8th May. People were asked to investigate travel to Bordeaux. Willi offered to source a local hotel and offered in-house camping at his home.

The next Skype meetings will be:

Wednesday 19th Jan 2011	6 – 8pm	Berlin time
Wednesday 23rd Feb 2011	6 – 8pm	«
Wednesday 23rd March 2011	6 – 8pm	«
Wednesday 20th April 2011	6 – 8pm	«
May – face to face meeting		
Wednesday 15th June 2011	6 – 8pm	«

#### **AOCB**

Willi Roes spoke about trying to communicate with Di English and that she was on holiday – Clair noted that this was a new relationship and wondered if we thought it may be a good idea if we introduce ourselves to Di so that she knows who we are, how to contact us and what our roles on the board are. Finally we will make a common e-mail for her introducing all board-members and also invite her for the meeting in Bordeaux.

#### **PCE Europe board session**

17/11/10

#### **EAC website**

##### **a. Their presentation on our website:**

Our website will host two direct links: one to EAC and one to EAP

#### **Our presentation on their website:**

Angelique Timmerman will compose a small paragraph presenting PCE Europe (a brief history, number of members, aims, representatives)

### **Sheila Haugh's proposition/offer for cooperation:**

At this moment of time, our interest for cooperation rests on the Newsletter. We are going to keep regular contact for whatever might come up in the future.

### **Statutes - wording :**

Angelique Timmeramn has made a good effort in refining the statutes. Her corrections will be sent to all board members for further amendments and the final document will be proposed to the GA.

- 1) Proposition: make a small inquiry on what is done in different countries in order to promote the PCA (other than trainings). Maybe as a topic for our contribution to WAPCEPC conference:

With Willi Roes in charge, all board members will contribute with their ideas in order to create a questionnaire that will address issues such as: promotion of PCA in every country, applications of PCA etc. The questionnaire once set, will be sent to all PCE Europe members for completion. The completed reports will be presented in the WAPCEPC conference.

### **Newsletter:**

Angelique Timmerman will send a reminder to Suzan Stephen in order to be informed on the exact deadline. All board members are expected to send issues/topics that they find interesting and important to be included in the Newsletter.

The propositions up to this point are:

- 1) Info about the certificates
- 2) Legal issues regarding psychotherapy in Germany and France
- 3) Developments of PCE Europe

### **Board meeting in Bordeaux:**

The board has scheduled its person-to-person meeting in France, Bordeaux on Saturday, 8<sup>th</sup> of May, 2011 afternoon and Sunday, 9<sup>th</sup> of May, morning. Most members will arrive in Bordeaux on Friday, 6<sup>th</sup> of May.

### **Minutes of the Skype meeting 19<sup>th</sup> January 2011.**

Previous minutes of board meetings.

It was agreed that themes and action points from the minutes should be posted on the website to keep members informed of what is happening.

### Questionnaire

The questionnaire designed to find out what our member organisations are doing and how they promote the work and the approach is to have further work by Clair and Danae to will make it easier for members to complete.

### Newsletter

Angelique Timmerman has dates from Susan Stephen for the World Association newsletter. There were three topics noted for inclusion – the certificate, the legal position in France and Germany and an update on PCE Europe business.

### Clarification of certificate process

Willi Roes will liaise with members of the certificate committee to make sure that the process of ratification by the committee is clear.

### Statutes corrected

The amended statues were circulated by Angelique Timmerman to the board. These will be discussed next meeting.

### EAC

Danae Mariakis will be meeting with the EAC when it has its meeting in Greece. Willi Roes will follow this up the inclusion of our promotional wording on their website.

### Treasurers questions/statements

Andrea Uphoff informed the board that substantial savings are being made on administration costs since moving them to the UK. Out of pocket expenses those EAP representatives they incurred last year will be reimbursed.

A double payment for a certificate was addressed.

### AOCB

It was decided that the board needed to send a revised letter to the members to remind them about the certificate, also a reminder about the ability to have information and papers on the website.