

PCE Europe board meeting minutes 18th September 2013

Present: Sylvia Rasch-Owald, Clair Higgon, Daniela Roes Siffelová, Heino Monnich (as guest)

Apologies: Pat Helsen, Simone Anderhub, Angelique Timmerman

1. Welcome and taking the minutes

Minutes taken by Daniela.

2. Minutes board July 2013

The minutes of the meeting held on 17th July were agreed.

3. Certificate handling process

~ Clair and Sylvia briefly summed up the conclusions of the certificate committee meeting on 20th August. Annie Thompson was welcomed as a new member and she will administrate following countries: Portugal, Czech Republic, Austria. Daniela will change the information on website

Action: Daniela

~ The three undecided organisation application were discussed. Myrma group was answered by Angelique. Daniela will ask Magda about the interests of the Hungarian one. Clair will respond to the Matanoia institute giving them two options how to proceed in their specific case. It was also made clear that a certificate can be given only to an organisation that is a direct member of PCE Europe.

Action: Daniela, Clair

~ The smoothness of the certificating process was discussed. Daniela will inform Sylvia if an organisation has applied via website.

~ There are still 17 uncompleted and unpaid individual application for the certificate (with earlier dates). Most of them are German. Daniela will send the list to Sylvia, she will check with the applicants.

Action: Daniela, Sylvia

4. EAP Representation

Heino Monnich joined the meeting and presented our position in the EAP. PCE-Europe is one of the founding members and has a good standing, but the real benefit of being a part of EAP is not very clear at the moment. Clair also pointed out that the representation costs one third of our income. Heino suggested stay one more year to see if the new president will bring some change and more interesting themes.

5. GA April 2014 in Prague and Symposium

~ The board approved the name of the symposium website: PCE-Europe-Events.eu and the yearly payment. It will be possible to keep the website for future events.

~ Clair will cooperate with the Symposium treasurer.

~ Daniela reported on the time schedule for the Symposium. Alternative time for the GA was discussed. Board does not agree with moving the GA to

Friday, prefers Saturday 12, 30 – 16, 30. The topic will be discussed more via email, but needs to be clear until October.

~ Daniela will send the minutes from the organising committee meeting to keep the board informed.

Action: Daniela

~ Board agreed to encourage the people who actively help with the PCE Europe tasks, as f.e. the certifying committee, to participate on the GA in Prague

~ topics for the GA will be discussed via email

Action: all

6. Labels certificates website

– The information to accompany the certificate application process on the website was prepared by Clair and Angelique. They will send the final version to Daniela to put it on the website.

Action: Clair, Angelique & Daniela

Date and time of next meeting:

Wednesday 23rd October 2013, 18hrs European time.