PCE Europe Board meeting 6th June 2012.

Present : Clair Higgon (Minutes), Sylvia Rasch-Owald, Willi Roes, Angelique Timmerman, Andrea Uphoff

In Attendance: Simone Anderhub

Apologies: Danae Marinakis

1. **Approval of minutes.**
   The minutes for May 2012 were late in going to the board and will be approved via email correspondence.

2. **Roundtable conference presentation.**
   Sylvia has put together a presentation and translated it into German; Willi will make a French translation. Angelique will look for some pictures to add to the text and the timings offered by Clair were agreed as a useful structure that would need to be adjusted on the day according to attendance.

3. **Task for the new board.**
   It was agreed that the current board would suggest that the new board look at the training criteria and discuss adding more detail to this to ensure that what constitutes quality training is clear to groups making an application for membership.

4. **Request for membership from group in Cyprus.**
   Willi received a request for membership and as yet does not have the completed paperwork. He will circulate this via email once it arrives.
   Action : Willi

5. **General Assembly preparation.**
   Willi will prepare the activity report and summarise it for presentation at the World Association meeting.
   Andrea will present the financial report and accounts.
   Angelique will talk members through the changes to the statutes.
   Responsibility for the items on the agenda:

1) Acceptance of the minutes of 2010 - **Willi**
2) New members to be presented - **Willi**
3) Report of the board
   a. Activities **Willi**
   b. Budget and auditors **Andrea**
4) Report of EAP **Sylvia/Heino**
5) Report of EAC **Simone**
6) Questionnaire **Clair**
7) Survey **Clair**
8) Amendments to the statutes **Angelique**
9) Any other business to be added
10) Reflection about the use the members can make of PCE Europe, what are our aims? **All**
11) Election of the new board members: Willi Roes and Andrea Uphoff have reached the maximum duration of board membership, so three~~wo~~ new members have to be elected. Please feel free to send candidatures in advance or to declare yourself during the GA. **Willi**

6. **European Association for Counselling (EAC)**
   Simone explained how the fee structure had been arrived at. She will check with Danae that our response to the certificate question has been sent and will make contact with EAC if necessary.

   Action: Simone

7. **European Association for psychotherapy (EAP)**
   Nothing to report

8. **Conference arrangements and board meeting in Antwerp.**
   There will be a board meeting over dinner on Saturday 7th July prior to the GA. We will meet at 7pm and Willi will arrange a restaurant and text us the location.

Date and time of next meeting: Wednesday ~~11~~26th ~~April~~September 2012 18hrs